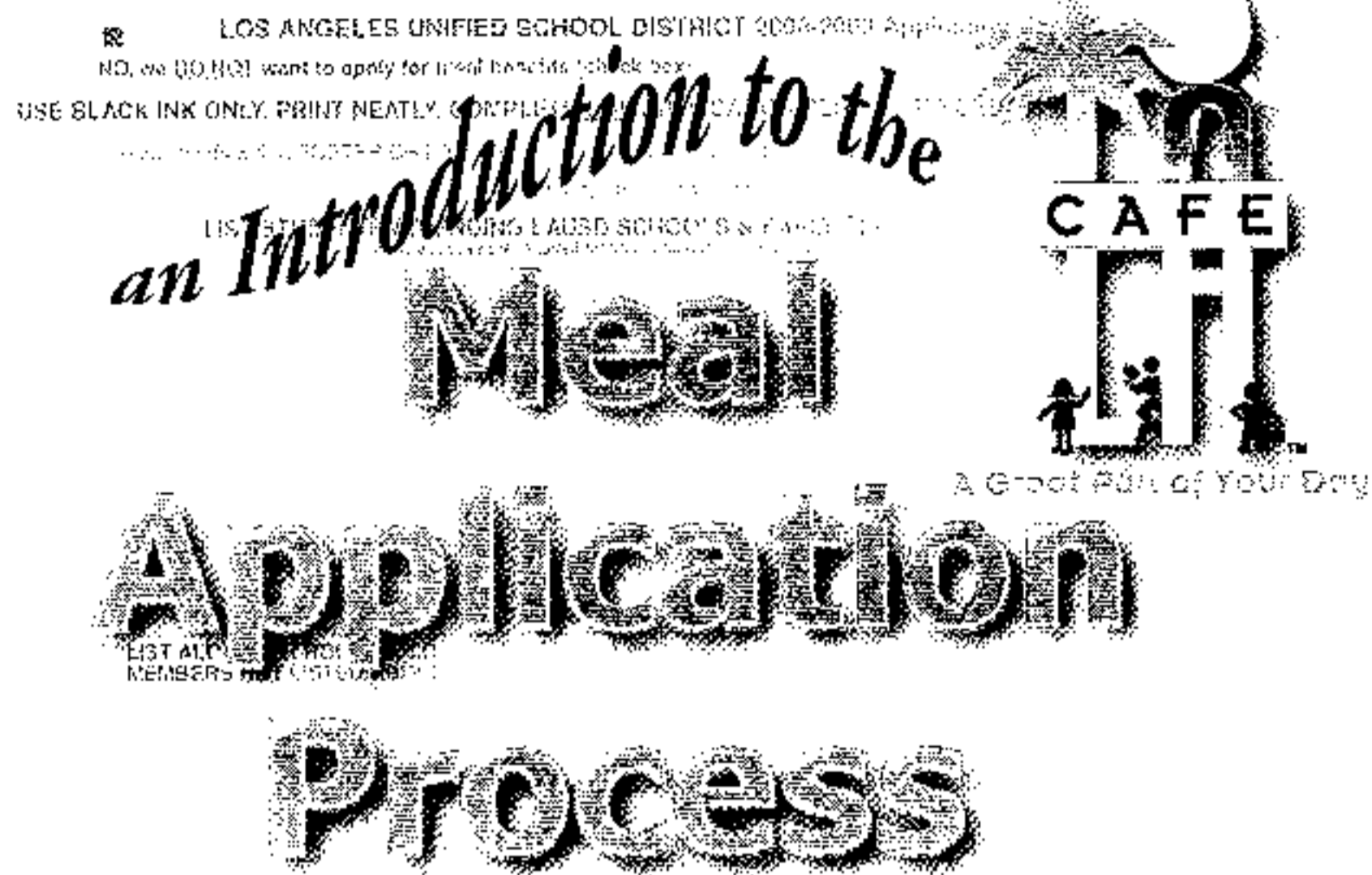


LOS ANGELES UNIFIED SCHOOL DISTRICT
FOOD SERVICES BRANCH



Food Services (General)
(800) 300-FOOD

Meal Application Questions
(213) 241-3185

Newman Nutrition Center
(213) 625-6782

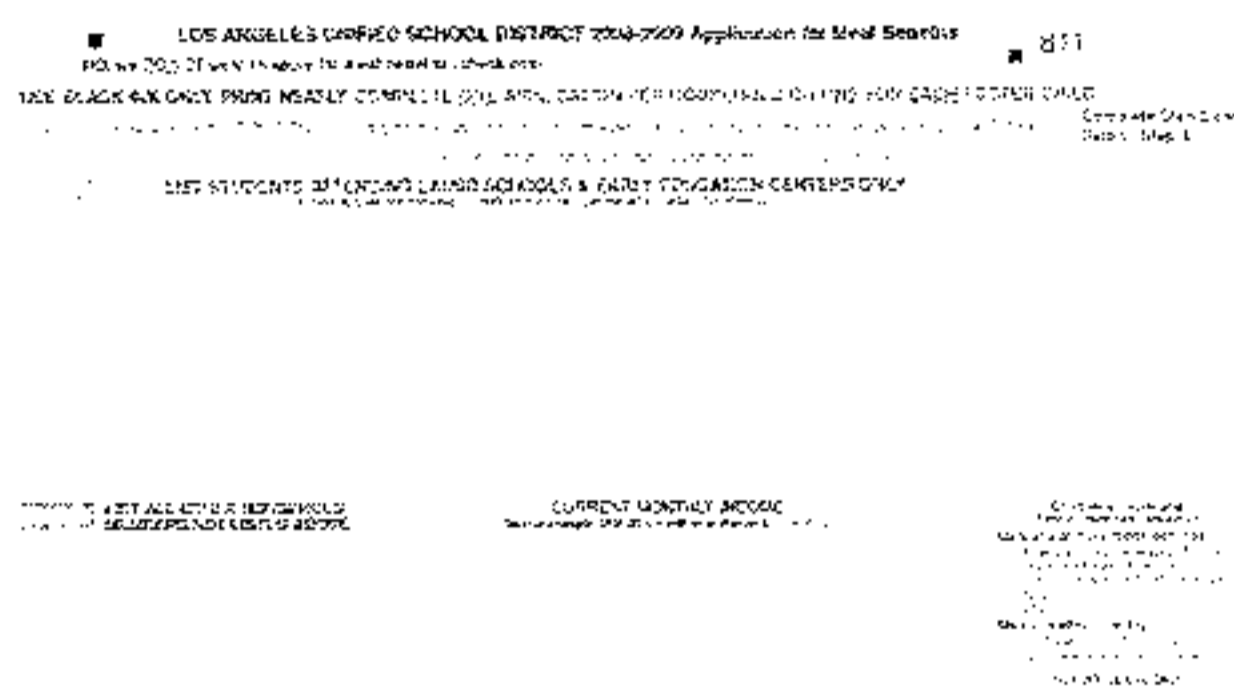
Menus/Nutrition Information
(213) 625-5536

Visit our Website at
www.cafe-la.org

The LAUSD Food Services Branch is responsible for the operation of the largest National School Breakfast Program (SBP) and second largest National School Lunch Program (NSLP) in the United States. This amounts to approximately 500,000 student meals served daily. Both programs were developed to protect children from hunger and malnutrition by offering balanced school meals.

The Food Services Branch operates solely from reimbursable Federal and State Funding and must comply with all USDA regulations in order to claim reimbursement for meals served.

As part of the USDA's program, most students are required to fill out a current meal application at the beginning of each new school year. Students can qualify for free or reduced price meals based upon their household income and Federal Income Eligibility Guidelines.



Who has to fill out an application?

Students who wish to qualify for free or reduced price meals must fill out a current meal application.

There are two exceptions to this rule:

1. Some students are automatically eligible for free meals based on information provided by the Department of Public Social Services. These usually include students whose family receives Food Stamps, Kin-GAP, FDPIR or CalWORKs benefits. These families are not sent applications but will receive an eligibility letter notifying them of their approved benefits.

2. Students attending Provision II schools *may not* have to fill out applications. This is a special program where the school has been approved to allow all students to eat at no charge. Provision II students are not mailed an application once the school has qualified. If you have a question in regards to your school's status please contact Food Services Branch.

What's the Process?

Applications are mailed to students' homes based on addresses in the school's computer system. **If you receive an application please fill it out and mail it back in the envelope provided.** Only one application is required per household. Once the application is received it will be electronically scanned and processed within three business days. A notice of eligibility will be mailed informing you of your child(ren)'s eligibility.

Key Points:

- Only one application per household—make sure to list all children and adults.
- A separate application must be submitted for each foster child.
- To avoid an interruption in your benefits, make sure you submit a new application within the first month of school.
- The sooner you submit your application the sooner your child can be eligible—even before school starts!
- Make sure to include your child's first name, last name and birth date in the application.
- All personal information is confidential.
- If you submit an incomplete application, you will receive a notice with instructions.
- You may be randomly selected for verification, so please ensure that all information is accurate.
- If you did not receive a meal application and need to fill one out, they are available at your child's school.
- Make sure your home address is current at your child's school.

Key Dates:

Mid June - Applications will be mailed to students in Tracks B, C and D of Multi-Track Schools
Early August - Applications mailed to students in Traditional Calendar Schools and A Track.